

## DHARMSINH DESAI UNIVERSITY

**The following are the Minutes of the First IQAC meeting held on 21<sup>st</sup> of October 2022 at 12:00 Noon.**

- 1) Coordinator has introduced new members of the IQAC
- 2) Coordinator presented minutes of the previous ie. the third IQAC meeting held on 24<sup>rd</sup> of March 2022 at 12:30 PM. Prof. Suhagia has proposed to approve the committee unanimously approved the MOM.
- 3) The action taken report was presented in the light of suggestions given during the third IQAC meeting held on 24<sup>rd</sup> of March 2022 at 12:30 PM. The same was unanimously approved by the committee.
- 4) Committee discussed about the feed back being collected from various stake holders for the academic session 2021-22. The committee was apprised about the feed back and got approval to distribute among the faculties.
- 5) Committee then discussed about on going work related to preparation for AQAR for the year 2021-22 to be submitted before 2022 December 31<sup>st</sup>. Coordinator has informed that most of the data needed for the purpose is collected and final refinement is needed. Once it is prepared it will be put before the committee for its endorsement.
- 6) Committee considered matter related to on going work related to preparation for NAAC SSR for the period of past five years which proposed to be submitted

before 2022 December 31<sup>s</sup>. Data for the academic years 2017 to 2022 has been collected. It was decided to consider the data till December 2022.

7) Dr M S Rao has presented the progress of the university in the light of internal MOCK round results.

a) The internal MOCK was conducted under the chairman ship of DR B N Suhagia sir.

b) Problem areas are identified. Specific work to be done by each faculty/department has been Identified and submitted to respective authorities.

c) Deans of all faculties informed the coordinator that they will inform him once the necessary work is completed at their end.

8) Coordinator presented proposed revised functions of IQAC at DDU for approval.

1. Facilitating the creation of a learner-centric environment with respect to quality education ; faculty maturation.
2. Development and application of quality benchmarks/parameters with respect to Academic and research and Administrative activities of the University
3. Collection and analysis of feedback on quality related processes From students, parents, Alumni, Employer and faculty members
4. Dissemination of information on the various quality parameters of higher education by organizing workshops, seminars on quality related themes
5. Acting as a nodal agency of the University for coordinating quality-related activities, including adoption and dissemination of good practices

6. Development and maintenance of Institutional database Through MIS for the purpose of maintaining enhancing the institutional quality
7. Documentation of the various programmes /activities and Preparation of the Annual Quality Assurance Report (AQAR) Keep parameters/assessment criteria of NAAC, NBA, DCA , PCA in mind
8. Interaction with SQACs pre and post accreditation quality assessment, sustenance and enhancement endeavors.
9. Development of Quality Culture in University Bi-annual development of Quality Radars (QRs) Ranking of Faculties and Departments of DDU based on the AQAR.

Committee has approved these functions.

9) To consider any other item with due consent from the chairman.

- a) Dr N K Patel with the consent of the chair has informed the committee that it is better go for ISO. Every one present in the committee supported his arguments. Hence it was decided to conduct ISO audit at DDU. Dr M S Rao informed the need for environmental and energy audit at DDU.
- b) Dr N K Patel NAAC coordinator informed that we need to be prepared with necessary documents. This will apply to faculty of medical sciences also. After due discussion it was decided that faculty of medical sciences will prepare all necessary documentation in consultation with IQAC.