

Tender Invitation. DDU|SSCSSN/Tender/ONGC/2015

Sealed Tenders are invited by Dharmsinh Desai University from Manufacturers or Authorized Reseller/ Dealers/ suppliers for supply of Spinning Drop Tensiometer (Interfacial Tensiometer) for the Shah- Schulman Center for Surface Science and Nanotechnology as per the enclosed specifications in Annexure, latest by **4<sup>th</sup> May, 2015 before 5.00 pm.** Tenders received after this date will not be accepted. The tenders will be opened on **May 5<sup>th</sup> 2015.**

ONGC-IRS provided a grant towards the purchase of above mentioned instrument for which the invitation for tender is issued.

1. Each bidder shall submit only one quotation in the sealed cover either personally or by Register post against delivery (R.P.A.D) along with the following documents super scribing "quotation for equipment along with name of instrument, Tender number, opening date and closing date" on the cover and following documents has to be attached.

List of enclosures

- Certificate of Authorized Manufacturers/Reseller/Dealer of overseas companies / authorized Dealers of manufacturers / service centers.
- Client list of Company / Dealer and total experience in this field.
- Past three year user list with at least 5 recommendation letter from them for satisfactory performance from India and/or abroad research center.
- Attested photo copy of PAN CARD and Sales Tax Registration No

This tender is invited under two bid system for each instrument

## **DHARMSINH DESAI UNIVERSITY, NADIAD, GUJARAT, INDIA**

### **TERMS AND CONDITIONS FOR TENDER**

1. Quotation/offer for each instrument/item should be submitted in two separate envelopes containing Technical bid and Price bid respectively. These two envelopes must be kept in another envelope for submission. It should be addressed to the Vice Chancellor, Dharmsinh Desai University, Nadiad, Gujarat. **The outer cover containing the offer/quote should be super-scribed with our Tender No. DDU/SSCSSN/TENDER/ONGC/2015.** Technically qualified quotations will be considered for price bidding.
2. Quotation should be submitted directly by the original manufacturer/supplier or its sole authorized distributor/dealer. In case of bid by authorized dealer/distributor, the manufacturer's authorization should be attached with the technical bid. In case a bidder is not doing business within India, it shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period or ensure a mechanism in place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post-warranty period.
3. The list of users specifically for the same model/make of the quoted item (not the list of general users) along with the complete name, address & contact numbers of the user organizations/persons may be submitted with the quotation along with the performance certificates from five users.
4. The supplier must issue a certificate and attach the same with the technical bid for the quoted equipment stating that it is of latest technology and will be upgraded as and when required by the University and the equipment will be promptly and properly serviced by them whenever desired by University.
5. The bidder shall bear all costs associated with the preparation and submission of its bid irrespective of the conduct or outcome of the bidding process.



6. The bidder should not indulge in any corrupt, fraudulent, collusive, coercive practices during the entire process of procurement and execution of contract/order.
7. Late, delayed, incomplete, conditional tenders and amendments & additions to tender after opening will not be accepted.
8. No bid may be withdrawn, substituted or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form or any extension thereof.
9. Bidder should furnish complete details of the latest technology available with full documentation and printed original descriptive literature and point out any special features of their system in the Technical Bid. Please note that changing of model after opening of tender will be liable to rejection of the offer.
10. The bidder shall be responsible for installation of the equipment at destination site and for making it fully operational.
11. Successful bidder have to provide minimum **03 years onsite comprehensive warranty followed by additional two years of annual maintenance contract (AMC) for whole unit** after successful completion of installation at DDU. If the equipment is found defective during this period the whole equipment or part thereof will have to be replaced/repared by the supplier free of cost at the university or at site of the supplier for which 'to and fro' expenses will be borne by the supplier.
12. Basic Unit and essential spare parts for proper operation and maintenance of the equipment and full particulars of the spare parts should be provided with estimated requirements of spares consumption for three year should be indicated with their estimated cost.
13. All our imports are exempted from payment of custom duty. However, current rules will be applicable as the case may be. Any duty or surcharge levied must be explicitly mentioned in offer.

14. Prices should be shown separately for each item of foreign exchange component, rupee component, and basic unit, its accessories, computer, software, no. of units of consumables, critical spares, components, etc.

**15. PAYMENT CONDITION:**

No advance or part payment against the ordered goods will be made till the full order placed is satisfactorily executed.

**A. FOR INDIGENEOUS SUPPLIES:**

For local supplies the payment will be made only after satisfactory installation, commissioning and performance of the equipment at Dharmsinh Desai University, Nadiad and after certification by our technical expert/scientist. However, supplier will be required either to submit performance bank guarantee (PBG) for **10%** amount of the total value of equipment, after installation of the material, valid up to 60 days after the expiry of warranty period or the equivalent amount shall be retained by DDU and will be released after expiry of the satisfactory warranty period.

**B. FOR IMPORTS:**

The payment against imports shall be made through irrevocable L/C. L/C will be opened for 100% FOB value. **90% of L/C** amount shall be released on presentation of complete and clear shipping documents and remaining **10%** shall be released after installation/ demonstration/ commissioning, subject to submission of PBG of equivalent amount to cover the warranty period. The PBG should remain valid up to 60 days after the expiry of warranty period. **In case of non-submission of PBG after installations/demonstration/ commissioning, remaining payment i.e. 10% will be released only after the completion of warranty period.**

16. DDU reserves the right to obtain the articles by negotiations from one or more of the tenderers, if in case the rates, quality, make, specifications, opinion from other



instrument user or other terms and conditions etc. of bidder are not found suitable, to this University.

17. **Delivery, Penalty and termination of order:** Successful bidder has to provide PBG worth 10 % of order/FOB value for receiving the purchase order. Delivery period of the instruments/equipment from the date of receipt of purchase order will be maximum 90 days. In case of delay in supply and/or late installation of the equipment/instrument on part of the supplier, a penalty @ 0.5% per week of Order/FOB value will be charged for delayed period subject to a maximum of 10% of order/FOB value. If the bidder fails to install and successfully demonstrate the equipment within the stipulated time mentioned in the purchase order D.D.U have the right to cancel the contract/purchase order and forfeit the Bank Guarantee given by the bidder and D.D.U also reserves the right to purchase equipment from the other bidders/suppliers.
18. The offer should be valid for a period of minimum 180 days from the specified date of opening. Delivery schedule shall be indicated clearly in the tender.
19. Proof of Best Performance shown during technical presentation and stated in the literature documents, instruments ability must be proved after installation.
20. The bidder must provide complete details regarding space and all infrastructure needed for installation of the equipment within week after receiving purchase order. While at the time of performing demonstration vendor is require to provide all necessary chemicals and auxiliaries.
21. Bidder shall furnish details of the Back-up Engineering and system support online/offline that will make available to the University.
22. The normal voltage condition:  $230 \pm 10$  V, 1/3 phase, 3/4 wire system and frequency condition: 50 Hz.
23. Electrical/ Electronic circuit diagrams must be invariably made available at the time of supply along with service manuals.
24. Bidder shall provide free training to our technical team, faculty on operation and use of equipment, its accessories and software for the intended applications and trouble shooting and maintenance at DDU / your training center at your cost.

25. All rights to Accept / Partly Accept / Reject / Modify the tender lies with Dharmsinh Desai University.
26. In case of dispute or interpretation of any terms and condition at any stage, the decision of the **Vice Chancellor**, Dharmsinh Desai University would be final and binding on both parties and subject to Nadiad Jurisdiction.
27. All the pages of tender documents including this terms and conditions documents must be duly stamped & signed by the Principals/ Indian Agent/ Representative.

**(Dr. H. M. Desai)**

VICE CHANCELLOR