

## DHARMSINH DESAI UNIVERSITY

### **Invitation for Tender for Transformers**

1. Tenders in the prescribed forms are hereby invited on behalf of **DR. N. D. DESAI FACULTY OF MEDICAL SCIENCE AND RESEARCH CENTRE, Nadiad for Design, manufacture, assembly, testing at manufacturer's works, inspection, packing for transportation, loading, delivery at site, unloading, assisting in testing and commissioning at site.**  
Vendor to provide drawings.
2. Bids will be issued to bidders in soft copy format only. The Tender document will be made available via email.
  - A. Section I : Condition of Contracts
  - B. Section II: Technical Specifications
  - C. Section III: Bill of Quantities

Tenderer to acknowledge the receipt of the tender documents via email.  
The tender shall be issued to pre-qualified contractors only.
3. Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Vendors who resort to canvassing shall be liable to rejection.
4. All rates shall be quoted on the proper form of the tender alone.
5. Special care should be taken to write the rates in figures as well as in words, and the amounts in figures only, in such a way that interpolation is not possible. The total amount shall be written both in figures and in words. In case of figures, the word 'Rs.' should be written before the figures, 'e.g. Rs. 2.15 P, and in case of words, the word 'Rupees' should precede and the word 'Paise' should be written at the end. Unless the rate is in whole rupees and followed by the words 'only' it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the words 'only' should be written closely following the amount and it should not be written in the next line.
6. Rates quoted by the Vendor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates, figures and words. However, if a discrepancy is found, the rates quoted by the Vendor in words shall be taken as correct.
7. If the amount of an item is not worked out by the Vendor or it does not correspond with the rate written either in figure or in words then the rate quoted by the Vendor in words shall be taken as correct.
8. Telex/Telegraphic/Fax/Email offers shall not be accepted. The Company does not accept any responsibility for any delay in receipt or non-receipt of bid documents sent by post.

The tenderers may address queries before **16<sup>th</sup> October 2017** via e-mail.

Email id:

[kns.medical@ddu.ac.in](mailto:kns.medical@ddu.ac.in); [ahd.medical@ddu.ac.in](mailto:ahd.medical@ddu.ac.in), [dkhatwani@systra.com](mailto:dkhatwani@systra.com),  
[dprajapati@systra.com](mailto:dprajapati@systra.com), [jantony1@systra.com](mailto:jantony1@systra.com)

9. Tenders shall be addressed to attention of **Vice Chancellor** will be received at the office of " **Dharmsinh Desai University, College Road, Nadiad- 387001, India up to 17.00 Hrs. on 25<sup>th</sup> October 2017.**

The bidders will submit the tender in two Part system as mentioned below:-

- a) Part – I (Technical Tender) comprises of Section I, II, as mentioned above and
- b) Part II (Commercial Tender) comprises of Section III Bill of Quantities as mentioned above.

Each part should be kept in separate sealed covers having Project name, and both this packs should be submitted together in a single sealed cover.

The Tender submission documents by the Tenderer shall be submitted in both hard and soft copy formats. Vendor will submit two signed hard copies as 1 original and 1 duplicate of the documents as outlined above. Any discrepancy between the original and duplicate/subsequent copies of the tender, the original shall be treated as correct.

Also soft copy of same should be as mentioned below: -

- a) CD of technical bid in technical bid pack, and
- b) CD of commercial bid in commercial bid pack.

Packed and Sealed tender should be addressed to:

**Vice Chancellor  
Dharmsinh Desai University,  
College Road,  
Nadiad- 387001.**

**“Tender for Transformers of DR. N. D. DESAI FACULTY OF MEDICAL SCIENCE AND RESEARCH CENTRE, Nadiad.”**

Any bid submitted by email will be rejected.

10. Unsealed tenders may be summarily rejected. Tender is liable to be ignored if complete information is not given therein regarding the particulars, data, specifications and also the general conditions of the contract and other conditions.

11. The rates & prices shall be deemed to include overhead costs whether on or off the site and all costs direct and incidental for the execution of this contract.

The price & rate is deemed to be inclusive of all taxes & duties payable to local, state and central governments arising out of Vendors work component and shall be borne by the Vendor.

**Applicable GST % to be mentioned by the Vendor separately in the offer submitted.**

The Vendor agrees to comply with all labour laws, regulations or any law affecting Vendor -Owner relationship, and the Vendor further agrees to comply, ensure and secure compliance of all sub-Vendors with all applicable laws.

The Vendor shall also be liable for any liability arising on account of any violation by him of any of the provision of the applicable laws, rules and regulations

The Vendor shall have all the requisite permission and licenses from the appropriate government/authorities to carry out the work undertaken and represents that such license and permissions are existing and valid.

12. The tender for the work shall not be witnessed by a Vendor or Vendors who himself / themselves has / have tendered or who may and has / have tendered for the same work. Failure to observe this condition would render tenders of the Vendors tendering as well as witnessing the tender liable to summary rejection.
13. If it is found that the tender is not submitted in proper manner or contains too many corrections or absurd rates or amounts, it would be open for the Owner to take suitable action which could amount to the rejection of the tender.
14. Where Tenderer voluntarily offers a rebate for payment, if any, should be enclosed along with tender.

No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by the Owner after opening the tender for technical discussion/price negotiations. Any violation of this shall render the quotation invalid.

15. The Vendor shall comply with the provision of the Apprentices Act, 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Project Manager / Owner may in its discretion cancel the contract. The Vendor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.

16. Before tendering, the Vendor shall inspect the site at his cost, to fully acquaint himself about the conditions in regard to accessibility of site, nature and extent of grounds, working conditions including space for stacking of materials, installations of T & P etc., conditions affecting accommodation and movement of labour etc. required for the satisfactory execution of the contract. No claim whatsoever on such account shall be entertained by the Owner under any circumstances.
17. The Vendor should read the specifications and study the site carefully before submitting the tender.
18. The Vendor should inspect and verify all plans, elevations and sections shown in the drawings and in case of doubt, obtain from the Consultant required particulars which may in any way influence his tender as no allowance whatever will be made beyond the contract for any alleged ignorance thereof.
19. Owner shall reserve the right to reject any or all and accept any tender without assigning any reason at any stage within validity period and the tenderer shall be bound to perform the same at the rate quoted.

The Owner does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of quantity offered and the firm/company should supply the same at the rate quoted.

20. The tender for works shall remain open for acceptance for a period of ninety (60) days from the date of submission of the tenders. Acceptance of tender by the Owner shall be communicated by express letter of acceptance or formal letter of acceptance of tender.
21. On acceptance of the tender, the name of the duly authorised representative(s) of the Vendor who would be responsible for taking instructions from the Project Manager shall be communicated to the Project Manager.
22. The successful Vendor shall enter into agreement on non-judicial stamp paper of appropriate value (as per the proforma of Articles of Agreement) suggested by the EIC.
23. The successful Vendor will have to give to the Owner and the EIC a time schedule regarding progress of work and delivery, schedule of various items of work to be done so that the work gets completed within the stipulated time in the form of bar charts.
24. The Vendor's responsibility for the contract shall commence from the date of issue of letter of intent/award for acceptance of the tender by the Owner.
25. Time is the essence of the contract. The time allowed for carrying out the work from the date of letter of intent is defined in the Schedule of Fiscal Aspect which includes the mobilisation period.

26. Within two weeks of award of work, Vendor shall submit to the project Manager, unpriced copy of purchase order for each bought out item, duly acknowledged by manufacturer / seller giving scheduled delivery date.
27. The successful Tenderer shall submit the Performance Guarantee / Bond in the form of Bank Guarantee from Nationalized / Scheduled bank for the value of 5 % of total contract value to Owner. The said Performance Guarantee / Bond shall be released within two months after the expiry of virtual completion period. Tender which do not fulfil all or any of the conditions in any respect are liable to summary rejection.
28. The successful tenderer within **two weeks** of award of work shall submit to the Owner and Engineer In Charge, required insurance Policy. Vendor All Risk (CAR) Policy shall be obtained by the Vendor shall be submitted to the owner as said above. Vendor shall take insurance for workman compensation, Third party insurance, Insurance towards his Tools & plants machineries & transit insurance of the material during the transit from respective location to site.
29. In case of Vendor delaying delivery of certain equipment or material, or failed to replace the material after rejection due to any reason in required time, Owner reserves the right of getting it at site at Vendor's risk and cost , actual Landed cost of material + additional 25% of cost shall be recovered from the Vendor for such item.
30. The Vendor shall not sub-let any work or part of work without the approval of the EIC.
31. The Vendor shall strictly follow the makes of equipment specified elsewhere in the tender document. The Vendor shall not change any makes of equipment specified unless approved by EIC and Consultant.